

## COMMUNITY PDG WORKPLAN 2023/2024

Agenda Item	Theme	Lead Officer	Comments
<b>Meeting Date: 22 August 2023</b>			
<b>Customer Services Front Desk</b> To receive a report from the Corporate Manager for Digital Transformation and Customer Engagement to also include the Community Survey.	New Process	Lisa Lewis Corporate Manager for Digital Transformation and Customer Engagement	
<b>Vulnerability Statement</b> To receive a report from the Corporate Manager for Digital Transformation and Customer Engagement	New Process	Lisa Lewis Corporate Manager for Digital Transformation and Customer Engagement	
<b>Climate Emergency</b> To receive a briefing from the Climate and Sustainability Specialist		Jason Ball Climate and Sustainability Specialist	

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<p><b>Finance and Performance Update</b> To receive a verbal update and training.</p>		<p>Paul Deal Corporate Manager for Finance, Property and Climate Change</p>	
<p><b>Meeting Date: 24 October 2023</b></p>			
<p><b>Draft Budget 1<sup>st</sup> Version</b></p>	<p>Annual Budget proposals.</p>	<p>Paul Deal Corporate Manager for Finance, Property and Climate Change</p>	
<p><b>Leisure Policy and Pricing Strategy</b></p>		<p>Paul Deal Corporate Manager for Finance, Property and Climate Change</p>	<p>Part 2 due to commercial sensitivity</p>
<p><b>Meeting Date: 28 November 2023 Special Meeting</b></p>			
<p><b>Strategic Grants Review</b></p> <p>To receive a report outlining the budget, existing grant. Community PDG Members will be asked to decide on funding levels and payment award (one-year, two-years, three-years).</p> <p>To receive representatives of current grant recipients to make a 10-minute presentation.</p>	<p>Budget Proposals</p>	<p>Zoe Lentell, Economic Development Team Leader</p>	<p>To make Recommendations to Cabinet on 09/01/24 on the level of funding and payment award.</p>

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<b>Meeting Date: 5 December 2023</b>			
<b>Quarter 2 Performance Dashboard</b>		Stephen Carr, Corporate Performance and Improvement Manager	Information only.
<b>Presentation from Devon Energy Partnership</b> Regarding helping those on low incomes with energy costs			Information only
<b>Update from Devon and Cornwall Police</b> Regarding Anti Social Behaviour			Information only
<b>Meeting Date: 23 January 2024</b>			
<b>Draft Budget 2<sup>nd</sup> Version</b>	Annual Budget Proposals.	Paul Deal Corporate Manager for Finance, Property and Climate Change	For determination
<b>The Devon Serious Violence Strategy</b> A new Devonwide Strategy		Adrian Gardner Specialist Lead for Community Safety and Safeguarding	To make recommendations to Cabinet on 6 <sup>th</sup> February and Council on 21 February 2024.
<b>Town and Parish Charter</b> To receive a report preparing for the consultation with Towns and Parish Councils.	3 year policy review	David Parker - Parish Liaison Officer	To make recommendations to Cabinet on 6 <sup>th</sup> February 2024.

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<p><b>CCTV Policy</b> To receive a 3 yearly review of the CCTV Policy and if appropriate make recommendations to Cabinet on 6 February 2024.</p>	3 Yearly Policy Review	Andrew Jarratt Deputy Chief Executive (S151)	To make recommendations to Cabinet on 6 <sup>th</sup> February.
<p><b>Customer Care Policy</b> To receive a 3 yearly review of the Customer Care Policy and if appropriate make recommendations to Cabinet on 6 February 2023</p>	3 Yearly Policy Review	Lisa Lewis Corporate Manager for Digital Transformation and Customer Engagement	To make recommendations to Cabinet if necessary on 06/02/24.
<p><b>Corporate Health and Safety Policy</b> To receive a 3 yearly review of the Corporate Health and Safety Policy and if appropriate make recommendations to Cabinet on 6 February 2023.</p>	3 Yearly Policy Review	Chris Hodgson Health and Safety Officer	To make recommendations to Cabinet if necessary on 06/02/24.
<p><b>Regulation of Investigatory Powers</b> To receive the annual update of Regulation of Investigatory Powers.</p>	Annual Review	Maria De Leburne District Solicitor and Monitoring Officer	To make recommendations if any to Cabinet on 06/02/24.

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<b>Meeting Date: 26 March 2024</b>			
<p><b>Single Equalities Policy and Equality Objectives</b></p> <p>To receive the annual review of the Single Equalities Policy and Equality Objectives and if appropriate make recommendations to Cabinet on 14/05/24.</p>	Annual Review	Matthew Page Corporate Manager for People, Governance and Waste	To make recommendations to Cabinet on 14/05/24.
<p><b>Community Safety Partnership</b></p>	Annual Update Report	Simon Newcombe/ Adrian Gardner	For info only
<p><b>Corporate Anti-Social Behaviour Policy</b></p>	3 Yearly Policy Review	Simon Newcombe Corporate Manager for Public Health, Regulation and Housing	To make recommendations to Cabinet on 24/05/24.
<p><b>Chairman's Annual Report</b></p>		Chairman	